

## **Computer Applications Syllabus**

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Course: Computer Applications

Materials: Students will use computers and iPads for their daily projects. No additional materials will be needed.

Goals/Objectives: As always students will be working to achieve competence in the skills as set forth by the state of Missouri. Students will be gaining skill and competence in basic computing (typing, spreadsheets, presentations).

Deadlines: Work will be expected to be complete on the day it is due. As we work day to day on projects our schedule will change accordingly. I expect consistent and rigorous work ethic for projects. School re-assessment policy will be followed.

Assignments: Students will complete a variety of activities from "hands-on" projects, creating/viewing presentations, reading, writing, or even research projects.

Evaluation: Students will be evaluated in many ways including but not limited to: work ethic, appropriate use of technology, creativity, ability to follow directions, as well as specific computer skills. Skills assessed will tie directly to the standards created by the state department of education. Most projects will be graded with the use of a scoring guide. Scoring guides are typically posted in Google Classroom when projects are assigned as to ensure that students have the best opportunity possible to be successful.

In close, I am looking forward to this year. If you have any questions, comments, or concerns DO NOT HESITATE TO CALL OR EMAIL! I am always happy to talk to parents.